

CURRICULUM - VITAE

P RAMESH REDDY

S/o: - P Raja Reddy

At: - Lanjipalli laxmi nagar

Po:- Berhampur

Dist: Ganjam

State: - Odisha

Pin: - 760008

Contact no: - 9337002017,9090931840

E Mail-prameshreddy97@gmail.com



OBJECTIVE

I want to be one of the best employees of the organization through my hard work, Sincerity and dedication.

EDUCATIONAL QUALIFICATION

Examination passed	Board/Council	Year of Passing	percent age
10 th	HSC Odisha	2013	51%
+2 commerce	CHSE ODISHA	2015	58.9%
B.com	Khalikote University	2018	51%
PGDCA	ALFA	2018	88%

KEY STRENGTH

- Willingness to learn new things.
- Hard working
- Punctuality
- Positive thinking
- Honest

WORK EXPERIENCE

- Tally prime: voucher entries, stock maintain, bank reconciliation, maintain day to day transaction, cash book. Ms- word, excel.
2 year DEO/Accounts work in OSCB Welfare Sector
- working at 3 year Computer Zone , Gandhi Nagar as Sales executive & Accountant in Hardware products.

PERSONAL DETAIL

Name : P Ramesh Reddy
Father's Name : P Raja Reddy
Mother's Name : P Sitamma
Date of Birth : **15/05/1997**
Marital Status : Unmarried
Nationality : Indian
Religion : Hindu
Age : 27 Years
Category : OBC
Sex : Male
Communicative Skill : Well-conversant in English, Hindi , Telugu and Odia.

DECLARATION

I do here by declare that all the above mentioned statement or facts are true and correct to the best of my knowledge and belief.

Date :

Signature of Applicant

Place : Berhampur